

# AT THE KAPPE LIBRARY

## PURPOSE

The Kappe Library's primary function is to provide the information and services needed to present and to participate in the SCI-Arc curriculum. The collections focus on modern and contemporary architecture, with supplemental resources on visual arts, plus select references in other disciplines. Also, as the only academic library in southern California devoted exclusively to architecture, the library seeks to encourage interest in architecture by making itself accessible to the general public.

## ACCESS

The library is open to everyone, but only SCI-Arc students, faculty, staff and alumni may borrow.

## HOURS FOR FALL 2007 (tentative)

Mon, Tues, Thurs.	10:00 a.m. to	10:00 p.m.
Wed, Fri	10:00 a.m. to	7:00 p.m.
Saturday	Noon to	6:00 p.m.
Sunday	Noon to	10:00 p.m.

## LOCATION

The library is housed on the 2<sup>nd</sup> floor of the north end of the Depot building, at the corner of 3<sup>rd</sup> Street and Santa Fe Avenue in downtown Los Angeles, 960 East Third Street, Los Angeles, 90013, 213-613-2200 x 323.

## STAFF

Kevin McMahon, *Library Manager*, [kevin@sciarc.edu](mailto:kevin@sciarc.edu)

John Hartman, *Audio/visual technical assistant*, [john\\_hartman@sciarc.edu](mailto:john_hartman@sciarc.edu)

## GET ORIENTED

### REFERENCE ASSISTANCE

Look for orientation and help with machines at the Front Desk, where a library staff member is on duty during all operating hours. E-mail questions directly to the library manager at [kevin@sciarc.edu](mailto:kevin@sciarc.edu).

### REFERENCE STACKS

Located just inside the Study area are 2 shelves of basic reference material--a select set of dictionaries, encyclopedias and general books on architecture, the arts and other disciplines.

### KAPPE LIBRARY GUIDES

On display in the Study area are *Study Guides* recommending books, articles and web sites on selected topics in Architecture (white), Fine arts & Literature (orange), History & Cultural studies (lemon), Science & Technology (green), Tips on research methods and resources (tan).

Web versions of this and all other Guides are available in the Library section of the SCI-Arc Portal.

## FIND OUT WHAT RESOURCES EXIST

### EDUCATIONAL RESOURCES OF SCI-ARC (EROS) DATABASE

Search for books and videos in the *Educational Resources of SCI-Arc* (EROS) database, available on the SCI-Arc network. See the *Kappe Library Guide* no. 15, "How to Find Books in the Library Catalog" and no. 06, "An overview of the Organization of Books" for more information.

### AVERY INDEX

The *Avery* is the most important tool for architectural research. In one step you can search 100+ years of articles published in over 1,000 architectural magazines published worldwide. Records date from the 1860s up to last year. The *Avery* is available only at the designated workstation in the computer reference

workstations. If the *Avery* window not displayed, click on the Avery icon. See the *Kappe Library Guide* no. 16, "How to Find Articles in Magazines" for more information.

#### ARCHITECTURAL INDEX, located at Reference-NA---1.A7 1950-2000

The *Architectural Index* indexes U.S. architectural magazines only. It is useful for finding articles published between 1951 and 1977 that do not appear in *Avery*. There is one volume per year. An "Aid to the use of the Architectural Index" appears on the inside of the first page of each volume. Records are arranged under an alphabetical list of topics. Within the "Architect or Designer" topic you will find records alphabetically by last name.

#### THE ARCHITECTURAL PERIODICAL INDEX, Reference-NA---1.A1A69 1980-1995, 1997

Produced by the Royal Institute of British Architects, the *Architectural Periodical Index* indexes international architectural magazines, with an emphasis on Britain and Europe. A partial version is also available at <http://site.yahoo.net/riba-library/index.html>

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## COLLECTIONS AVAILABLE

### BOOKS

The collection contains approximately 20,000 books in 97 subject areas, with architecture and related technical and design subjects accounting for most of the collection. Approximately 1500 titles are added each year. Books are arranged on open stacks according to the Library of Congress alpha-numeric system. In addition to the stacks, rare books are kept in the Office collection. Ask staff for assistance.

### MAGAZINES

Currently there are 116 subscriptions, and over 2500 bound volumes of magazines. Magazines may reside in three places: the newest issues appear on the new magazine display, older issues are hardbound and shelved in alphabetical order by title, and miscellaneous single issues of other magazines are stored in the office area. If you can't find the magazine you're looking for ask staff for help.

### OTHER DOCUMENTS

Software components of print publications in the library are available from the library office. Ask staff for assistance.

### VIDEOS

Currently 1380 vhs tapes and 30 dvds, primarily documenting SCI-Arc lectures and events, plus a small number of features films used in the curriculum. Use the EROS database to search for titles.

### SCI-ARC ARCHIVE (Archive materials do not circulate. Access by appointment with staff. )

The SCI-Arc archive consists of several collections, maintained by the Publications office and Kappe Library to document SCI-Arc's activities.

--Student work & events. From 1987 to 2001 faculty-selected student work was documented in slide format; after that in electronic file. Work is organized chronologically, subdivided by term, course and/or event.

--Videos. The collection contains 2500 student-made videos documenting SCI-Arc lectures and events from 1974 to the present.

--Publications. The collection consists of 40 linear feet of books, catalogs, posters, ephemera and other print materials illustrating SCI-Arc activities from 1972 to the present.

--Articles. Text-only electronic clipping file of news articles relating to SCI-Arc, and SCI-Arc students, faculty and alumni from 1990 to the present.

### SLIDES

The slide library consists of over 23,000 architectural history images, primarily 20<sup>th</sup> century. For questions contact

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## TOOLS & SERVICES AVAILABLE

### AUDIO/VISUAL EQUIPMENT

Darkroom equipment, digital projectors, digital video cameras, dvd players, monitors, slide projectors, and VCRs are available in the library. Please reserve equipment in advance.

### BORROWING

Students, faculty, staff and alumni may borrow books for two weeks. Please fill out a circulation card for each book. Magazines, reference books and reserve materials may not be borrowed.

### FACULTY RESERVE

The metal shelves behind the Front Desk contain material that faculty have requested to be made available for their students. This material may not be borrowed.

### INTERNET ACCESS

- Six workstations in the Computer Reference Workstation area have Internet access.
- The library wireless network is Airport1.

### PHOTOCOPIERS

Available for public use are 2 Canon GP6035 B& W photocopiers, which enlarge and reduce and make 8.5x11 and 11x17 copies. Copies are 5¢ each. These photocopiers do not accommodate transparencies, stickyback, heavy stock, etc.

### PRINTERS

One HP Laserjet 1200 is available in the workstation area. Workstations can also print from all SCI-Arc networked printers.

### SCANNING

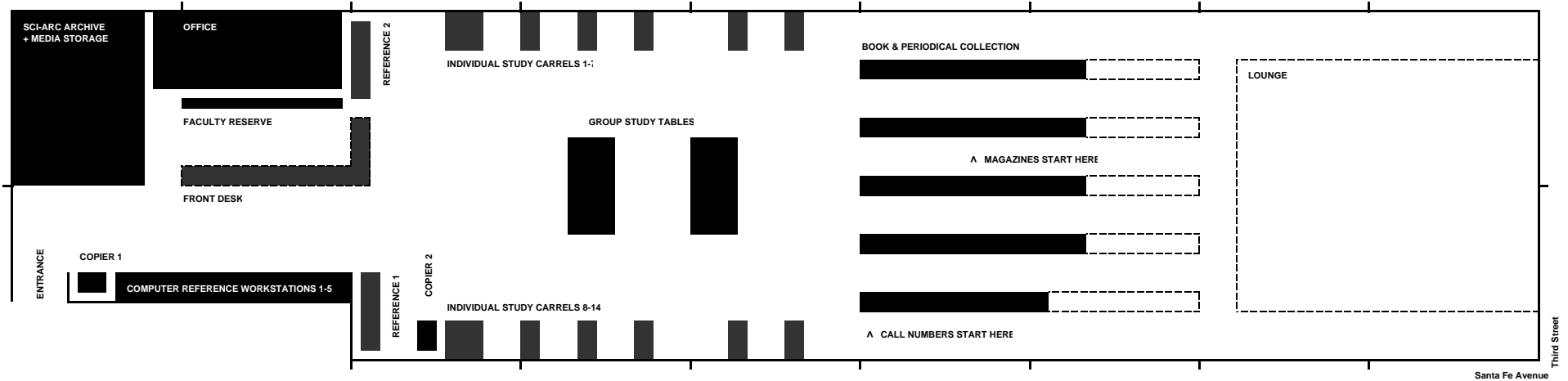
In the workstation area are 2 iMacs with scanners.

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## A REQUEST FROM THE FUTURE

As you use the library's books and magazines, please handle them carefully! They break if you bend or tear them even slightly. Please don't use gummed post-its. Most of the books you will use in research were produced in very small editions, and are impossible to replace if defaced, destroyed or lost. Similarly, please be careful with library equipment. Notify staff immediately if something malfunctions.

[02/24/07]



**THE LIBRARY ENTRANCE**

Tools and services most useful to patrons are concentrated at the entrance. The front desk makes staff immediately accessible. The reserve shelf (behind the front desk) contains material that faculty have requested to be made available for their students. Reference workstations provide access to the book catalog, the Internet and carry the Avery Index and Art Index. Another workstation provides access to cd-rom reference databases.

**SCI-ARC ARCHIVE**

Since 1987 the Archives has been recording representative student work and the activities of the school through photo (slide) documentation, electronic documents and collections of institutional publications and ephemera. The slide library consists of over 23,000 architectural history images, primarily 20th century architecture, for the use of history/theory faculty.

**MEDIA**

Darkroom equipment, digital projectors, digital still cameras, digital video cameras, dvd players, monitors, slide projectors and VCRs are available in the library for student and faculty use. See staff to make a reservation

**THE REFERENCE AREA**

Dictionaries, encyclopedias, and other basic reference books are displayed in the reference area. The Kappe Library Guides help patrons get background information and survey the range of a subject. The Guides are intended to compliment, not compete with, formal instruction. Categories include General research tips (tan paper), Architecture (white), Other arts (orange), Science & technology (green) and Social sciences (yellow). The Guides are also available at <http://www.sciarc.edu>

**THE LIBRARY STUDY**

The heart of the working library is the study area, where individual and group work is accommodated.

**THE LIBRARY STACKS**

The books and volumes of magazine are consolidated in the midsection of the library, compact but accessible.

**Books:** The collection contains books in 97 subject areas, with architecture and related technical and design subjects accounting for most of the collection. Approximately 1500 titles are added each year. Search for books in the Educational Resources of SCI-Arc (EROS) database

**Magazines:** Currently there are 100+ subscriptions, and over 2100 bound volumes. Magazines may reside in three places: the newest issues appear on the new magazine display, older issues are hardbound and shelved in alphabetical order by title, and miscellaneous single issues of other magazines are stored in the office area. If you can't find the magazine you're looking for ask staff for help.

**LOUNGE**

The lounge, behind the dramatic half-circle window on the 3rd Street façade, provides warmth and quiet in an environment not noted for luxurious amenities. It demarcates a place where frazzled students and stressed-out faculty can browse through new books and magazines and recharge their batteries.

**THE KAPPE LIBRARY / SCI-Arc**

960 East Third Street  
 Los Angeles, CA 90013  
 213-613-2200 x 323  
 For e-mail, contact the manager directly at [kevin@sciarc.edu](mailto:kevin@sciarc.edu)