

## Application requirements

### Application Form

All applicants are required to submit a completed application form together with their supporting materials.

### Application Fee

A \$75.00 application fee must accompany the application form. Payment of this fee may be made by check, money order or credit card. Checks and money orders should be made out to "SCI-Arc" and must be written in US dollars.

### Statement of Purpose

This one- to two-page essay should describe the applicant's educational and/or professional background and explain his or her desire to study architecture, and in particular, why he or she wishes to pursue an architectural education at SCI-Arc.

### Resume/Curriculum Vitae

All applicants are required to submit a resume or curriculum vitae. This information should list the applicant's professional experience, academic research, or published works.

### Portfolio

All applicants are required to submit a portfolio of creative work. Individuals who have no formal architectural education or experience should include work that demonstrates his or her visual design sensibilities, sense of form and space, experience with different materials or media, craftsmanship, and imagination. This work may include, but is not limited to: drawings/sketches, photography, painting, sculpture, ceramics, or wood and metal work. Applicants with a background in architecture are expected to present appropriately documented architectural projects in place of or in addition to other creative work.

Portfolios larger than 10 x 13 inches or smaller than 5 x 7 inches will not be accepted. Submissions must be printed and bound. Work submitted on slides, CDs, or DVDs will not be accepted (exception: MediaSCAPES applicants are allowed to submit CD's or DVD's). The applicant's name and program for which he or she is applying must appear on the front of the portfolio. If you would like your portfolio returned, include a self-addressed envelope with sufficient postage. Postage should be in the form of stamps only. Unclaimed portfolios will be discarded at the end of the year.

### Letters of Recommendation

Applicants must submit three letters of recommendation. These letters should attest to the applicant's academic achievements and/or creative abilities, or professional experience. At Least two letters should be from past or current instructors. Applicants with extensive work experience may submit professional references. SCI-Arc does not require a specific format for recommendation letters, and there is no official SCI-Arc form that needs to accompany them when they are submitted.

### Academic Transcripts

Official transcripts from ALL schools attended are required, regardless of credit received or courses completed. These records should include course work through the most recent term completed at each school. Applicants in the process of completing their degree will be required to submit final transcripts that indicate the degree completed and the date received. Official transcripts must arrive in a sealed envelope from each school.

International students must submit certified and/or official copies of their academic records with English translations.

### SAT I or ACT

Undergraduate applicants who have completed less than twenty-four (24) units of college credit are required to submit test results from either the Scholastic Aptitude Test (SAT I) or the American College Test (ACT). For more information on these exams, please visit [www.collegeboard.com](http://www.collegeboard.com) or [www.act.org](http://www.act.org).

### GRE

Applicants to the M.Arch1 or M.Arch 2 programs are required to take the Graduate Record Exam General Test (GRE). The GRE should be taken no later than January of the same application year. For more information on the GRE, go to [www.ets.org/gre](http://www.ets.org/gre).  
GRE school code: 2781.

### TOEFL/IELTS

All students applying from non-English speaking countries are required to take the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS). The minimum score requirement is 83 on the internet-based TOEFL, 560 on the paper-based TOEFL, or a 6.5 band score on the IELTS. Students should take the exam no later than January of the same application year. For more information, on these two testing systems, please visit [www.toefl.org](http://www.toefl.org) or [www.ielts.org](http://www.ielts.org).  
TOEFL school code: 7802.

### DO NOT INCLUDE THIS PAGE WITH YOUR APPLICATION

*When shipping your admissions materials, we highly recommend that you track your package to confirm delivery status. While the SCI-Arc Admissions Office may not be able to immediately confirm receipt of your package, most shipping services are able to provide tracking information in real-time through their website.*



# Applicant Education

Please print clearly or type your responses to all questions, and return this form to the SCI-Arc Admissions Office.

High School	State	Country	Date Graduated or Earned GED
-------------	-------	---------	------------------------------

List all colleges and universities attended, regardless of credit received or courses completed. Use an additional page if necessary.

List most recent school first and degree, if obtained.

College	State	Country	Month / Year - Month / Year Dates Attended
	Major or Program	Degree	Month / Year Degree date (received or expected)

College	State	Country	Month / Year - Month / Year Dates Attended
	Major or Program	Degree	Month / Year Degree date (received or expected)

College	State	Country	Month / Year - Month / Year Dates Attended
	Major or Program	Degree	Month / Year Degree date (received or expected)

College	State	Country	Month / Year - Month / Year Dates Attended
	Major or Program	Degree	Month / Year Degree date (received or expected)

How did you first learn about SCI-Arc? (optional)

To what other institutions did you apply? (optional)

Have you ever been convicted of a misdemeanor or felony?  Yes  No

*(If yes, attach a separate, signed statement describing the nature of the criminal activity, when it occurred and rehabilitation record.)*

## Application Checklist / Deadlines

Please print clearly or type your responses to all questions, and return this form to the SCI-Arc Admissions Office.

### Application Checklist

	Undergraduate B.Arch	Graduate M.Arch 1	M.Arch 2	Post-Graduate SCIFI	MediaSCAPES
Application form	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
\$75 (USD) Application fee	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Statement of Purpose	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Resume	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Portfolio	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Three (3) Letters of recommendation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Academic transcripts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Test scores	<input type="radio"/> SAT I or ACT	<input type="radio"/> GRE	<input type="radio"/> GRE	<input type="radio"/> Not required	<input type="radio"/> Not required
TOEFL (international applicants)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### Application Deadlines

Applications for admission to the undergraduate program are accepted for the fall and spring terms.

Graduate and postgraduate applications are accepted for the fall term only. Deadlines apply to domestic and international applicants unless otherwise noted.

Late applications are accepted on a case-by-case basis.

#### Undergraduate

Fall: February 1 (first year placement)

Fall: May 1 (transfer/advanced placement)

Spring: Oct. 1 (transfer/advanced placement)

#### Graduate

Fall: January 15

#### Postgraduate

Fall: March 1

I certify that answers given herein are true and correct to the best of my knowledge. In the event of admission to SCI-Arc, I understand that false or misleading information given in my application may result in disqualification from admission or enrollment into any given program.

Applicant Signature

Date

SCI-Arc does not discriminate on the basis of race, national or ethnic origin, sexual preference, or physical disability in the administration of its admission and educational policies, scholarship and loan programs, and other college administered programs. SCI-Arc complies with the requirements of Title IX of the Educational Amendments of 1972. In accordance with Title IX, it does not discriminate on the basis of sex in educational programs or activities that it operates. Inquiries concerning the application of Title IX should be referred to the admissions coordinator.

If you would like to pay your application fee by credit card, please complete the following:

Card Type:  Visa  MasterCard  American Express

Card Number

Exp. Date

Name as it appears on card

Billing Zip Code (if in U.S)

I hereby authorize SCI-Arc to charge my credit card \$75.00 for the application fee